How to check your personal information on AAO system?

2023.5.5

Why?

To make sure the accuracy and correctess of your personal information for

- On-line registration system of Ministry of Education

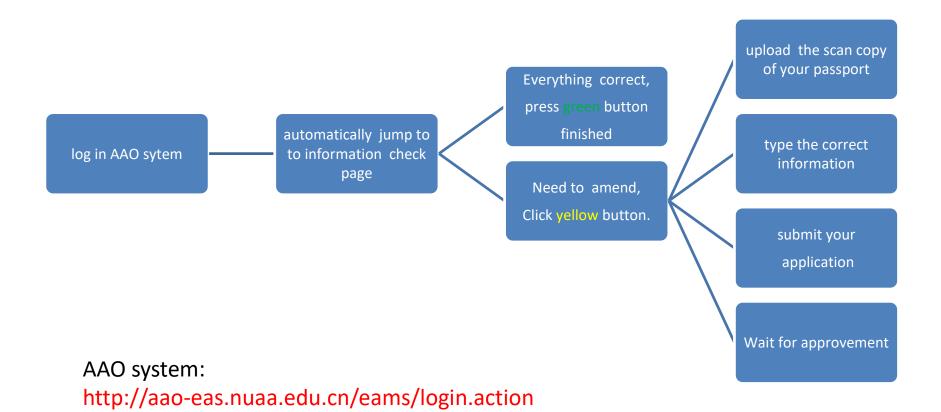- Your Degree Diploma

- Your Graduation Certificate

When?

Before May 15$^{\text{TH}}$,2023

What?

7 check points

No.	Chinese	English-Translation	Tips:
1	中文姓名	Chinese name	
2	英文名	English name	pay attention to the spelling
3	国籍	Nationality	
4	身份证号	ID No	For International students, this should be your passport no.
5	性别	Gender	男means:male 女 means:female
6	出生日期	Date of birth	ATTENTION: format is yyyy-mm-dd example: 1995-6-3 means June 3rd, 1995
7	**Your picture**		There should be two pictures.One is taken when you were freshman, the other is taken as graduation picture.

How?

log in AAO sytem

automatically jump to to information check page

Everything correct, press green button finished

Need to amend, Click yellow button.

upload the scan copy of your passport

type the correct information

submit your application

Wait for approvement

AAO system:
http://aao-eas.nuaa.edu.cn/eams/login.action

After log in, it automatically jump to to information check page

check your information

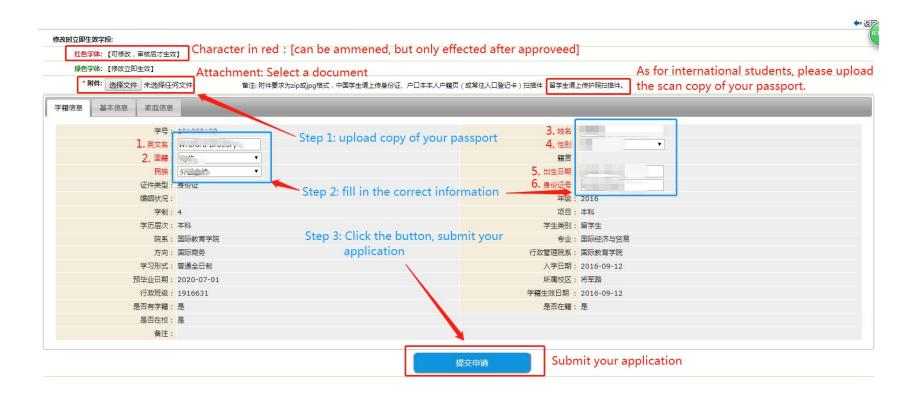| No.	Chinese	English-Translation	Tips:
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6	**Your picture**		

Ammend or Confirm ?

Yellow or Green ?

Yellow button

- jump to the other page, change your information

Green button

- finish information check

3 steps: upload-type-submit

wait for approvement on your application