

4<sup>th</sup> July 2012

### Reference Letter (样本仅供参考)

To whom it may concern,

We hereby agree and recommend the below-listed students to your distinguished exchange program for one semester. Students are required to take credit transfer and exams in your prestigious university, and transcripts should be provided by your esteemed university. And we hereby certificate these below-listed students meet the English level requirement to attend course tests in University of Malaya for credit transfer:

| Name | Gender | Passport No. | Date of Birth | Major                           | Year of Study   |
|------|--------|--------------|---------------|---------------------------------|-----------------|
|      | M      |              | 1992-08-04    | Computer Science and Technology | 2 <sup>nd</sup> |

NAME:

Director  
Foreign Affairs Office  
\*\*\*\*\* University