# How to check your personal information on AAO system?

2025.4.30

# Why?

To make sure the accuracy and correctess of your personal information for

- On-line registration system of Ministry of Education
- Your Degree Diploma
- Your Graduation Certificate

## When?

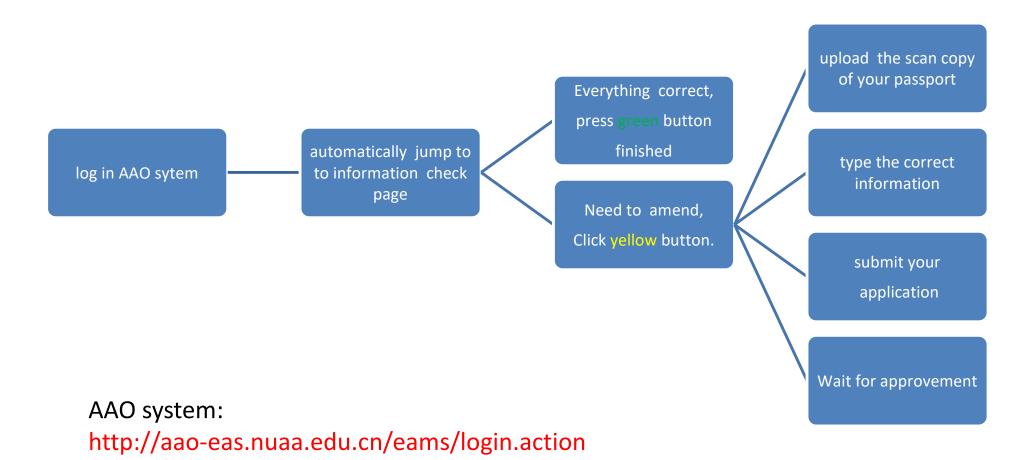
Before May 9<sup>TH</sup>, 2025

## What?

## 7 check points

No.	Chinese	English-Translation	Tips:
1	中文姓名	Chinese name	
2	英文名	English name	pay attention to the spelling
3	国籍	Nationality	
4	身份证号	ID No	For International students, this should be your passport no.
5	性别	Gender	男means:male 女 means:female
6	出生日期	Date of birth	ATTENTION: format is yyyy-mm-dd example: 1995-6-3 means June 3 <sup>rd</sup> , 1995
7	Your picture	•	There should be two pictures. One is taken when you were freshman, the other is taken as graduation picture.

### How?



#### After log in, it automatically jump to to information check page



# check your information



No.	Chinese	English- Translation	Tips:
1	英文名	English name	pay attention to the spelling
2	国籍	Nationality	
3	身份证号	ID No	For International students, this should be your passport
4	性别	Sex	no.
4	1生列	Sex	男means:male   女   means:female
5	出生日期	Date of birth	ATTENTION: format is yyyy- mm-dd example: 1995-6-3 means June 3 <sup>rd</sup> , 1995
6	Your picture		

### Ammend or Confirm?



#### Yellow or Green?

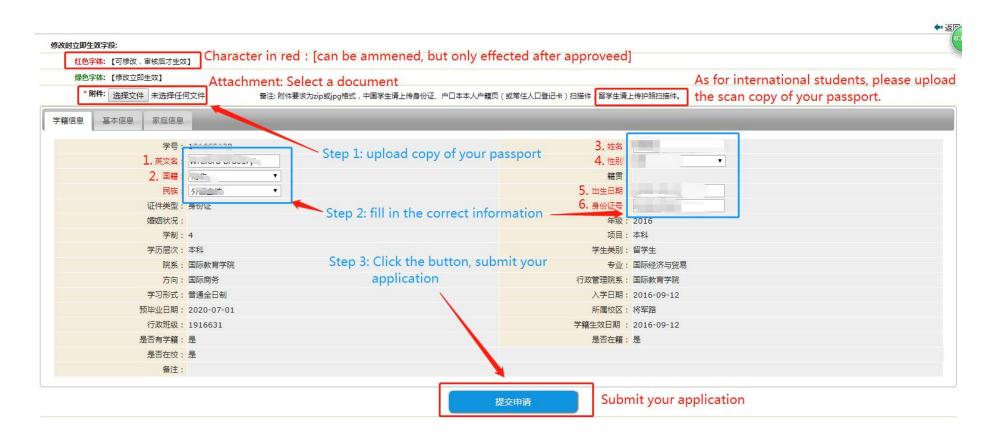
#### **Yellow button**

• jump to the other page, change your information

#### **Green button**

finish information check

# 3 steps: upload-type-submit



# wait for approvement on your application